



Job Opening Collision Damage Estimator

Full Time

Location: Anderson

Phone 765-649-4902

Email: careers@rileyandsons.com

Overview

Our Collision Estimators are the front line individuals, responsible for all interactions with our customers. First and foremost, we search for people with that special attention to customer service -- people who enjoy going the extra mile to make sure that our customer's needs and expectations are exceeded. We are looking for a highly motivated individual that is looking for a career with advancement opportunities.

Responsibilities

- Estimating of collision damage
- Scheduling customer appointments
- Communicating to the customer before, during, and after the repair process
- Generating final bills
- Negotiating with Insurance Companies

Qualifications

- Time management skills
- Originations skills
- The ability to multi-task
- Communications skills – Verbally, written, and oral
- Computers skills-Microsoft Word, Excel, Outlook
- Negotiation skills
- Collision Estimating Skills and Knowledge of Collision Estimating Systems (CCC One, Audatex)
- Five years' experience in the collision industry is preferred.

Competitive Advantage:

- Regional presence with 5 locations
- 60 Year Plus Company that is privately owned
- Stable employment with a growing company



- Winning culture and excellent work environment
- Comprehensive benefits including medical, vision 401(K), paid vacation and holidays, and other
- The compensation plan consists of a base pay with a monthly bonus.
- A management team that supports their Team members with the tools, technology, and the resources to be the best they can be.
- A management team that treats all employees with respect and integrity.
- Great earning potential
- Facilities that are cleaned, well lighted, and with up to date equipment and technology

Please come and join our team of professionals. Riley & Sons is the largest collision repair facilities in Madison County, founded in 1957. Please fill out online application, at <http://www.rileyandsons.com/JobOpenings.aspx> or call 765-649-4902